

Posted on 10/7/2021

Staff Openings

Please email your resume and cover letter to the recruiter listed below. Include the position title that you are applying for in the subject line.

Position	Location	Recruiter	Email Address
Junior Admissions Advisor	Irvine, CA	Mona	monamckoy@westcliff.edu
Admissions Advisor	Irvine, CA	Mona	monamckoy@westcliff.edu
Admissions Support	Irvine, CA	Mona	monamckoy@westcliff.edu
Associate Director of Career Services	Irvine, CA	Mona	monamckoy@westcliff.edu
Faculty Support Specialist	Irvine, CA	Mona	monamckoy@westcliff.edu
Student Services Advisor	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Student Accounts Representative	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
International Outreach	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Systems Administrator	Irvine, CA	Mona	monamckoy@westcliff.edu
Instructional Designer (part-time)	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Executive Assistant (remote-night shift)	Irvine, CA	Mona	monamckoy@westcliff.edu
Doctoral Writing Center Specialist	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Law School Resource Librarian	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Internship Coordinator	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Military Outreach	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu
Academic Resource Specialist	Irvine, CA	Teresa	recruitmentspecialist@westcliff.edu



Westcliff University offers a comprehensive benefits package for full time employees.