

### **Information about the Form I-20**

The Form I-20 is the Certificate of Eligibility for Nonimmigrant (F-1) Student Status for academic and language programs. It is required to apply for an F-1 student visa and for the port of entry into the U.S.

For more information about studying in the U.S., students can visit the Department of Homeland Security's *Study in the States* website at <http://studyinthestates.dhs.gov>.

#### **Form I-20 Requirements:**

1. Letter of Acceptance
2. A completed I-20 Request (Affidavit)
3. Proof of financial support: student's and/or sponsor's funds (i.e., bank statement, bank letter, etc.)
4. Proof of English proficiency
5. Passport
6. I-94 (if applicable)

Upon receipt of all required documents, the Form I-20 will be generated via the Student and Exchange Visitor Information System (SEVIS). Incomplete documents could result in a delay of the student's I-20. *The shipping department will send the I-20 to the student by mail after receipt of shipping fee and label.*

#### **After Receiving Form I-20:**

1. Pay the SEVIS I-901 fee at [www.fmjfee.com](http://www.fmjfee.com)
2. Apply for the F-1 student visa
3. Make an appointment with the U.S. Embassy or Consulate in the student's home country
4. Be prepared to present the following at the visa interview:
  - a. Form I-20
  - b. Receipt of SEVIS I-901 fee payment
  - c. Form DS-160, Nonimmigrant Visa Application with payment receipt
  - d. Additional documents may be required and/or recommended:
    - Acceptance letter
    - Admissions checklist
    - Academic transcripts
    - Proof of English proficiency
    - Affidavit of support and financial evidence
    - Ties to student's home country
    - Receipt of advance tuition payment  
(to demonstrate financial stability and commitment to the student's education)



## I-20 Request (Affidavit)

2022-2023 Academic Year

### Section 1: Immigration and Student Information

All international students applying for (or currently on) an F-1 student visa must complete this form. Any student currently in the U.S. must complete *all* sections. Otherwise, please start from Section 1B.

#### Section 1A: Immigration Information *(Students currently in the U.S.)*

What is your admission number? (This can be found on [www.cbp.gov/I94/](http://www.cbp.gov/I94/).)

\_\_\_\_\_

What is your current immigration status?

F-1 status

Other status: \_\_\_\_\_ (Note that not all classifications are transferable)

#### Section 1B: Student Information

*List your legal name below as it appears on your passport.*

Surname: \_\_\_\_\_

Given Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Gender:  Male  Female  Other

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

If applicable, please list your spouse and/or child as an F-2 dependent:

Last Name, First Name	Date of Birth	Country of Birth	Relationship to Student
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Intended Semester/Session Start:** \_\_\_\_\_

**Degree/certificate Program:** \_\_\_\_\_

**Campus:** \_\_\_\_\_

#### **ATTENTION: SIGNATURE REQUIRED**

*By signing below, I certify that the information on this section is true and complete. I understand that any misinterpretation may be cause for refusing or revoking of admission to Westcliff University. I also certify that my mailing address listed above is accurate for Westcliff University to ship my I-20.*

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date



**Section 2: Financial Information**

International students must provide evidence of financial support to study and live in the U.S. An original copy of the current bank statement must be provided from the student and/or their sponsor(s). The estimated amount needed for tuition and other expenses for each academic year is listed below.

Program	Annual Tuition	Books	Housing, Living, Transportation	Total
BBA, BAEd	\$18,600 \$620 per credit hour	\$660	\$20,616	\$39,876
MBA, MSIT, MSCS, MSEM, MA TESOL	\$13,680 \$760 per credit hour	\$495	\$20,616	\$34,791
Professional MBA, MSIT, MSCS, MSEM	\$14,670 \$815 per credit hour	\$495	\$20,616	\$35,781
DBA	\$16,300 \$815 per credit hour	\$495	\$20,616	\$37,411
Professional DBA	\$17,900 \$895 per credit hour	\$495	\$20,616	\$39,011
Certificate Program	Annual Tuition	Books	Housing, Living, Transportation	Total
Undergraduate Certificate in Leadership	\$10,620	\$250	\$7,200	\$18,070
Graduate Certificate in Organizational Leadership	\$8,700	\$250	\$9,600	\$18,550
Graduate Certificate in Executive Management	\$8,700	\$325	\$9,600	\$18,625
Graduate Certificate in Marketing	\$8,700	\$325	\$9,600	\$18,625
Graduate TESOL Certificate	\$8,700	\$250	\$9,600	\$18,550
Dependents	Additional Cost			
Spouse Dependent	\$6,024			
Child Dependent	\$3,313			

Communications Pathway Programs	REAL Entry Level	Duration	EP Entry Level (based on CEFR)	Tuition	Textbooks & Materials	Housing, Living, Transportation	Total
UG Communications Pathway	300	4 months	B1+	\$8,920	\$599	\$6,872	\$16,391
	200	8 months	B1	\$14,120	\$1,198	\$13,744	\$29,062
	100	12 months+	A2	\$19,420	\$1,797	\$20,616	\$41,833
Graduate Communications Pathway	400	4 months	B2	\$9,760	\$599	\$6,872	\$17,231
	300	8 months	B1+	\$14,960	\$1,198	\$13,744	\$29,902
	200	12 months+	B1	\$20,160	\$1,797	\$20,616	\$42,573
REAL Certificate Program	REAL Entry Level	Duration	EP Level (based on test score)	Tuition	Textbooks & Materials	Housing, Living, Transportation	Total
REAL Intensive English Program	-	12 months	-	\$15,600	\$1,797	\$20,616	\$38,013

**Section 2A: Student's Source of Funds** (check all that apply):

Personal  Sponsor(s) How many sponsors? \_\_\_\_\_ (Sponsor(s) must complete Section 2B)

**Personal Bank Information**

Name of Bank: \_\_\_\_\_ Telephone: \_\_\_\_\_

Bank Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Available Funds in Foreign Currency: \_\_\_\_\_ (USD Equivalent): \$ \_\_\_\_\_

**⚠ ATTENTION: SIGNATURE REQUIRED**

I certify that this document and all other documents submitted to Westcliff University in support of my application are true and correct to the best of my knowledge. I affirm that the financial funds presented in this request are fluid and available for withdrawal at any time as needed in order to cover the expenses required to support both educational costs and living expenses for the stated period.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date



**Section 2B: Sponsor's Affidavit of Support** *[must be completed by sponsor(s)].*

By completing an affidavit, the sponsor is swearing to the United States government that he/she will provide this student with a specific amount of money for the student to study in the U.S. Sufficient evidence must be provided to support the sponsor's financial stability. By signing this affidavit, you acknowledge that you are making a financial commitment to the student which will not be broken.

Student's Surname: \_\_\_\_\_

Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Sponsor's Bank Information**

Sponsor's Name (as listed in bank statement): \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Sponsor's relationship to student (i.e. mother, father, uncle, aunt, etc.): \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Bank Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Available Funds Allocated to Student:**

**Foreign Currency** \_\_\_\_\_ (USD Equivalent): \$ \_\_\_\_\_

Please note that we must receive an original certified official bank statement that has been translated to the English language, verifies the available amount of funds, type of currency, has validity within the last 90 days, and includes the sponsor/account holder's name. Please note this documentation and bank statement is required to be attached with this document.

** ATTENTION: SIGNATURE REQUIRED**

*I certify and guarantee that I will provide the necessary funds to the above name student in this document for the first year of expenses at Westcliff University. I further certify and guarantee that I will be able to provide the student with the necessary U.S. funds per year during the student's years of study at Westcliff University. This affidavit is made by me for the purpose of assuring Westcliff University and the United States Immigration and Naturalization Service that the above-named student in this document will be able to pay for all expense associated with attending Westcliff University and will not seek funds from any public agency or government in the United States.*

\_\_\_\_\_  
Signature of Sponsor Date